

**MINUTES OF THE REGULAR MEETING OF THE
FLORIN RESOURCE CONSERVATION DISTRICT
BOARD OF DIRECTORS**

Tuesday, May 17, 2022

The regular meeting of the Florin Resource Conservation District Board of Directors was called to order at 6:00 p.m. by Chair Sophia Scherman via Zoom.

Call to Order, Roll Call, and Pledge of Allegiance.

Directors Present: Sophia Scherman, Tom Nelson, Paul Lindsay, Lisa Medina, Elliot Mulberg
Directors Absent: None
Staff Present: Bruce Kamilos, General Manager; Patrick Lee, Finance Manager/Treasurer; Stefani Phillips, Human Resources Administrator/Board Secretary; Donella Murillo, Finance Supervisor; Ben Voelz, Associate Engineer; Travis Franklin, Program Manager; Amber Kavert, Administrative Assistant II (Confidential)
Staff Absent: None
Associate Directors Present: None
Associate Directors Absent: None
General Counsel Present: Ren Nosky, JRG Attorneys at Law
Consultants Present: Shellie Anderson, Bryce Consulting; Dave Richardson, Woodard & Curran

Public Comment

No comment.

1. Future Florin Resource Conservation District Board Meeting by Teleconference

Board Secretary Stefani Phillips presented the item to the Florin Resource Conservation District (District) Board of Directors (Board).

In summary, the Board has conducted board meetings by teleconference since April 21, 2020. On September 30, 2021, Executive Order No. N-29-20, which allows for board meetings to be conducted by teleconference expired. On September 15, 2021, the Governor passed Assembly Bill (AB) 361 extending the allowance of public board meetings to be conducted by teleconference effective October 1, 2021, through December 31, 2023. At the September regular board meeting, the Board concurred that meetings continue to be conducted by teleconference in accordance with AB-361. To meet by teleconference under AB-361, local agency boards must include an initial agenda item to consider finding that the circumstances allowing a teleconference meeting under AB-361 exist. After the initial meeting, if 30 days or less have elapsed since the last meeting, an agenda item should be included to renew the determination that meeting in person presents health risks. However, if more than 30 days have passed, an initial agenda item must be included to re-authorize meeting by teleconference under AB-361.

By unanimous consent, the Board found a majority vote under Gov. Code § 54953, subd. (e)(1)(B) that as a result of the COVID-19 emergency: (i) meeting in person would present imminent risks to the health or safety of attendees; and (ii) the meeting is authorized to be held by teleconference pursuant to Gov. Code § 54953, subd. (e)(1)(C). 5/0: Ayes: Lindsay, Medina, Mulberg, Nelson and Scherman

2. Proclamations and Announcements

Nothing to report.

3. **Consent Calendar**

- a. Minutes of Regular Board Meeting of April 19, 2022
- b. Minutes of Special Board Meeting of April 26, 2022
- c. Accounts Payable Check History – April 2022
- d. Board and Employee Expense/Reimbursements – April 2022
- e. Active Accounts – April 2022
- f. Bond Covenant Status for FY 2021-22 – April 2022
- h. CASH - Detail Schedule of Investments – April 2022
- i. Consultants Expenses – April 2022
- j. Major Capital Improvement Projects – April 2022

Vice Chair Tom Nelson asked that item a. Minutes of Regular Board Meeting of April 19, 2022 be pulled to make a correction.

MSC (Scherman/Medina) to approve Florin Resource Conservation District Consent Calendar items a-j with amendments. 4/1: Ayes: Medina, Mulberg, Nelson and Scherman Abstain: Lindsay

4. **Year to Date Revenues and Expenses Compared to Budget – April 2022**

Finance Manager Patrick Lee presented the item to the Board.

5. **Groundwater Workshop – Harvest Water**

General Manager Bruce Kamilos presented a PowerPoint on Harvest Water.

6. **Florin Resource Conservation District/Elk Grove Water District Human Resources Technician Classification and Salary Study**

Ms. Phillips presented the item to the Board.

In summary, the Florin Resource Conservation District/Elk Grove Water District (District) retained Bryce Consulting to assess the duties and responsibilities of the Administrative Assistant II (Confidential) position. The Administrative Assistant II (Confidential) position works directly for the Human Resources Administrator. Staff also requested the consultant develop a classification specification and conduct a base salary study (Study) for the proposed Human Resources Technician position.

MSC (Lindsay/Nelson) to adopt Resolution No. 05.17.22.01, approving the Florin Resource Conservation District/Elk Grove Water District Human Resources Technician Classification and Salary Study and authorizing changes to the Florin Resource Conservation District's Organization Chart and the Elk Grove Water District Salary Schedule. 5/0: Ayes: Lindsay, Medina, Mulberg, Nelson and Scherman.

7. **Cost of Living Adjustment**

Mr. Lee presented the item.

Mr. Kamilos explained to the Board that for the past four (4) years, the District has inadvertently used Consumer Price Index U (CPI-U) as opposed to the CPI-W for the Cost-of-Living Adjustment (COLA), which is what the Employee Policy Manual calls for. He mentioned that using the CPI-U resulted in employees receiving 0.17% less in COLAs over the four (4) year period.

After discussion, the Board asked staff to bring back the Employee Policy Manual with the amendment to change the CPI-W to the CPI-U at the next regular board meeting.

The consensus of the Board was to use the CPI-U percentage of 7.2% for the Fiscal Year 2022-23 COLA.

8. Draft Florin Resource Conservation District/Elk Grove Water District Fiscal Year 2022-23 Proposed Operating Budget

Mr. Lee presented the item to the Board.

After a lengthy discussion, the Board requested staff to bring back four (4) scenarios: 5% COLA with 3% rate increase, 5% COLA without 3% rate increase, 7.2% COLA with 3% rate increase, and 7.2% COLA without 3% rate increase, at a special board meeting on June 9, 2022.

9. Legislative Matters and Potential Direction to Staff

Program Manager Travis Franklin presented the item to the Board.

10. General Managers Report

Mr. Kamilos presented the item to the Board.

In summary, Mr. Kamilos gave an update on the Administrative Office Tenant Improvements Project explaining the opening date is being pushed back a month. He also explained there is a Low-Income Household Water Assistance Program that staff will inform the customers about through a bill insert. Lastly, he informed the Board that he was asked to join the Regional Water Authority's Executive Director Employment Agreement Committee.

11. Elk Grove Water District Operations Report – April 2022

Mr. Kamilos presented the EGWD Operations Report – April 2022 to the Board.

12. Directors Comments

Nothing to report.

Adjourn to Regular Board Meeting on June 21, 2022.

Respectfully submitted,

Stefani Phillips

Stefani Phillips, Board Secretary

AK/SP